

Saint Joseph College Campus Crime Report for 2005

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f) as a part of the Higher Education Act of 1965, is federal legislation requiring colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private institutions of post-secondary education participating in federal student aid programs are subject to it. The Director of Campus Safety compiled the information in this report. The statistics were obtained from incident reports, information supplied by the West Hartford Police Department and from the Division of Student Services. All enrolled students and current employees are notified by e-mail of the report's availability and paper copies are available from the Department of Campus Safety.

Campus Safety at Saint Joseph College

Safety for all is a major concern for everyone on campus, and the College strives to provide an ideal environment for learning, working and living. The College has instituted numerous policies and procedures to enhance security. Members of the College community have a responsibility to use the security procedures and services available and must be accountable for their own well being and also for the welfare of others. The College urges all members of the community to participate in maintaining campus safety by promptly reporting any suspicious circumstances, accidents or criminal activity to the Department of Campus Safety at extension 5222.

The Department of Campus Safety is located in the lower level of Mercy Hall and reports to the Associate Vice President for Facilities. The Director of Campus Safety and a secretary provide administrative support and direction for the Department's many functions, aided by part-time personnel. Campus Safety Officers and a Supervisor patrol the campus on a 24-hour basis. The officers are trained in areas applicable to their position in a college setting and their orientation is towards service, prevention and detection. Officers are trained to solve problems and will assist you in any way possible. Officers are on campus constantly and are here for your benefit. Do not hesitate to call upon them for assistance.

Campus Safety Officers cannot make criminal arrests but do enforce College rules and regulations on campus, including parking. Every effort is made to enforce these rules and regulations equitably and professionally. Campus Safety Officers wear uniforms that make them easily identifiable, carry a College identification card, and patrol on foot and in a marked vehicle.

The Department also works closely with the Town of West Hartford Police and Fire Departments on incidents occurring on or adjacent to campus. Campus Safety's close, professional relationship with the West Hartford Police and Fire Departments is based on prompt communication, frequent interaction and a high level of mutual respect. The West Hartford Police regularly request Campus Safety's presence at most routine calls and all serious occurrences on campus.

The Saint Joseph College campus is an open campus, meaning there are no outer protective boundaries and the campus is easily accessible to individuals not affiliated with the College. Academic and administrative buildings on campus are secured with lockable entrances and, in many cases, intrusion-detection systems. These buildings are accessible during regular working hours and after hours by authorized personnel only. Campus Safety Officers may admit faculty, staff and students after normal business hours if an appropriate College official has contacted Campus Safety and authorized such access. The Campus Safety Officer will ask to see a College identification card for verification. Buildings that are open during the evening for classes and computer use are secured by Campus Safety when the classes are concluded. Faculty, staff, and students working in their offices, classrooms and laboratories are encouraged to follow these personal safety recommendations:

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- Report any suspicious persons to Campus Safety immediately
- Lock valuables in a file cabinet or desk when at work
- Lock your office door even if you are leaving for a brief period of time
- Notify Campus Safety when you are working late, on weekends or holidays
- Lock windows and doors when you leave for the day

Campus Safety offers an escort service to all members of the College community. Contact the Campus Safety Officer on duty at extension 5222 and the officer will be glad to escort you anywhere on campus.

Residence halls are locked 24 hours a day. Access for resident students and staff is via a swipe strip located on the College identification card issued by Campus Safety. Resident students are permitted to have guests visit them but must follow guidelines established by Residential Life. Resident students are not to prop open any doors or allow the entry of strangers into the residence hall.

Maintenance staff, including maintenance mechanics, housekeepers, custodians and groundskeepers, continually wear their College identification cards. Vendors and contractors are issued identification cards that identify them as well. No maintenance staff, including vendors or contractors, are permitted in residence halls prior to 9:00 a.m. or after 5:00 p.m. except for in emergency situations. If you observe an unauthorized person in your area, please contact Campus Safety immediately.

Crime Reporting Procedures

The Department of Campus Safety is the central reporting center for criminal offenses that occur at Saint Joseph College. Community members are encouraged to report all crimes and public safety related incidents in a timely manner. Reporting incidents will aid in providing timely advisories to the community, when appropriate, and will ensure inclusion of the incident in the annual disclosure of crime statistics for the institution. The College does not have a policy that allows victims or witnesses to report crimes on a voluntary confidential basis for inclusion in the annual disclosure of crime statistics.

To report an incident on campus, please contact Campus Safety. In an emergency situation when police or fire personnel are required, contact them immediately and then contact then Campus Safety so that the emergency personnel can be directed to the proper location. Contact information is listed below.

Department of Campus Safety

Emergency 860 231-5222 (24 hrs, 7 days a week)
Non-Emergency 860 231-5742 (Monday – Friday, 8:00 a.m. – 4:30 p.m.)

West Hartford Police Department

Emergency 911
Non-Emergency 860 523-5203

West Hartford Fire Department

Emergency 911
Non-Emergency 860 523-2100

A daily log of campus incidents, including reported crimes, is maintained by the Department of Campus Safety and is available for public review Monday through Friday, 8:00 a.m. – 4:30 p.m.

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Sexual Assault Policy

Sexual assault is a violent crime that can be committed by persons both known and unknown to the victim. If a sexual assault occurs at Saint Joseph College, the College will make every effort to support the victim and assist with options.

If the perpetrator is a member of the campus community, the perpetrator is subject to the severest of disciplinary sanctions. Additionally, the perpetrator is subject to any criminal action pursued by the victim. Sexual assaults allegedly perpetrated by members of the College community that are reported to College officials in order to initiate complaint procedures will be handled in the manner described under the Sexual Harassment Policy in the Student Handbook and the Employee Handbook.

If the perpetrator is not a member of the campus community, he or she will be subject to criminal action pursued by the victim and will be barred from the campus.

The College recognizes that confidentiality in cases of sexual assault, especially those committed by an acquaintance, is extremely important to the victim. This confidentiality will be maintained at all costs.

Victims are encouraged to report sexual assaults to a member of the Saint Joseph College Sexual Assault Response Team. Members of the team include the Director of Counseling, Director of Intercultural Affairs, Director of Residential Life and the Dean of Students. Any one of these individuals will assist the victim in facilitating contact with Campus Safety, the West Hartford Police Department and medical assistance, at the discretion of the victim. The Response Team members will also assist the victim with identifying immediate and long-term health and counseling resources such as the YWCA Sexual Assault Crisis Service. If necessary, Saint Joseph College will work with the victim to make alternate housing or academic arrangements.

In the event of a sexual assault, the victim may alternately choose to initially make a report directly to a Resident Assistant, Residence Coordinator or Campus Safety. Any of these individuals will assist the victim with contacting a member of the Sexual Assault Response Team. Additionally, a victim may choose to directly report the sexual assault to the West Hartford Police Department. Each victim is encouraged to seek prompt medical attention following an assault whether or not they intend to report the incident to the authorities. Medical evaluation allows the assessment, treatment and documentation of any physical injuries and evidence.

The wishes of a victim who does not want to report the sexual assault to the police will prevail unless senior College officials believe the seriousness of the assault warrants police involvement due to the potential threat to others.

In addition, circumstances may warrant the publication of a community announcement by the Department of Campus Safety in order to comply with the Federal Student Right-To-Know and Campus Security Act. The purpose of this publication would be to notify the Saint Joseph College community of the need for increased awareness and caution due to the incident and announcing informational and educational forums with available support staff to be held on campus. Name or details of the incident will not be provided. The College will make every effort to ensure the safety and well being of the victim as well as the campus community.

Each year Saint Joseph College students will be offered periodic educational programs concerning sexual assault, date rape, and personal and residence hall safety. These programs are coordinated through the offices of Residential Life, Personal Counseling, Health Services and Campus Safety.

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Campus Crime Statistics for 2003-2005

On Campus	2003	2004	2005
Murder/Non-negligent Homicide	0	0	0
Negligent Manslaughter	0	0	0
Sexual Assault (Forcible)	0	0	0
Sexual Assault (Non-Forcible)	0	0	0
Robbery	0	0	0
Aggravated Assault	2	1	0
Burglary	0	0	16*
Larceny - Theft	20	8	0
Motor Vehicle Theft	3	1	2
Arson	0	0	0
Liquor Law Arrests	0	0	0
Liquor Law Disciplinary Referrals	8	4	31
Drug Violation Arrests	0	0	0
Drug Violation Disciplinary Referrals	0	0	0
Weapons Possession Arrests	0	0	0
Weapons Possession Disciplinary Referrals	0	0	0

Non-Campus	2003	2004	2005
Murder/Non-negligent Homicide	0	0	0
Negligent Manslaughter	0	0	0
Sexual Assault (Forcible)	0	0	0
Sexual Assault (Non-Forcible)	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Larceny - Theft	3	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Liquor Law Arrests	0	0	0
Liquor Law Disciplinary Referrals	0	0	0
Drug Violation Arrests	0	0	0
Drug Violation Disciplinary Referrals	0	0	0
Weapons Possession Arrests	0	0	0
Weapons Possession Disciplinary Referrals	0	0	0

Student Residence	2003	2004	2005
Murder / Non-negligent Homicide	0	0	0
Negligent Manslaughter	0	0	0
Sexual Assault (Forcible)	0	0	0
Sexual Assault (Non-Forcible)	0	0	0
Robbery	0	0	0
Aggravated Assault	2	0	0
Burglary	0	0	0
Larceny - Theft	7	2	0
Motor Vehicle Theft	2	0	0
Arson	0	0	0
Liquor Law Arrests	0	0	0
Liquor Law Disciplinary Referrals	8	4	31
Drug Violation Arrests	0	0	0
Drug Violation Disciplinary Referrals	0	0	0
Weapons Possession Arrests	0	0	0
Weapons Possession Disciplinary Referrals	0	0	0

Public Property	2003	2004	2005
Murder / Non-negligent Homicide	0	0	0
Negligent Manslaughter	0	0	0
Sexual Assault (Forcible)	0	0	0
Sexual Assault (Non-Forcible)	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	1	2	0
Larceny - Theft	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Liquor Law Arrests	0	0	0
Liquor Law Disciplinary Referrals	N/A	N/A	N/A
Drug Violation Arrests	0	0	1
Drug Violation Disciplinary Referrals	N/A	N/A	N/A
Weapons Possession Arrests	0	0	0
Weapons Possession Disciplinary Referrals	N/A	N/A	N/A

The total full-time enrolled (FTE) students and employees for 2005 were 2323 students and 443 faculty and staff. Approximately 391 students and 14 employees lived in campus housing.

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* Burglary numbers reflect a change in definition in the UCR. Incidents reflect theft from offices and cases were not resolved.

No hate crimes were reported on campus for 2003-2005.

N/A indicates not applicable, data not available or statistic was not required for that time period.

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Appendix of Terms

The following terms are used to define locations on and off of campus:

On Campus:	Total number of all crimes that occurred in buildings or property owned or controlled by the College that is within the same reasonably contiguous area of the College.
Non-Campus:	A subset of On Campus statistics, which separates those crimes that occurred in buildings or property owned or controlled by the College that are not connected to the main campus of the College. At Saint Joseph College, this only applies to The School for Young Children, located at 238 Steele Road in West Hartford.
Student Residence:	A subset of On Campus statistics, which separates those crimes that occurred in residential facilities on campus from the total number of crimes that, occurred on campus.
Public Property:	Statistics for all public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

The following terms are used to define each crime category. These definitions are definitions provided by the Department of Education.

Murder/Non-Negligent Homicide	The willful non-negligent killing of one human being by another.
Negligent Manslaughter	The killing of another person through gross negligence.
Sexual Assault (Forcible)	Any sexual act directed against another person, forcibly and/or against that person's will: or not forcibly or against the person's will where the victim is incapable of giving consent.
Sexual Assault (Non-Forcible)	Unlawful, non-forcible sexual intercourse with a person who is under the statutory age of consent or between persons who are related to each other within the degrees wherein marriage is prohibited by law.
Robbery	The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
Larceny - Theft	The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
Aggravated Assault	An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.
Burglary	The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony, breaking and entering with intent to commit a larceny; housebreaking, safecracking, and all attempts to commit any of the aforementioned.

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Motor Vehicle Theft	The theft or attempted theft of a motor vehicle. (Classified as motor vehicle theft are all cases where automobiles are taken by persons not having lawful access, even though the vehicles are later abandoned – including joy riding.)
Arson	The willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another kind.
Liquor Law Violations	The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places, bootlegging, operating a still, furnishing liquor to minor or intemperate person, using a vehicle for illegal transportation of liquor, drinking on a train or public conveyance, all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)
Drug Law Violations	Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives e.g. (morphine, heroin, codeine), marijuana, synthetic narcotics e.g. (Demerol, methadone), and dangerous non-narcotic drugs e.g. (barbiturates, Benzedrine).
Weapon Law Possession	The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons, carrying deadly weapons (concealed or openly), furnishing deadly weapons to minors, and all attempts to commit any of the aforementioned.
Hate Crimes	Any crime that manifests evidence of prejudice based on race, religion, sexual orientation, or ethnicity, as prescribed by the Hate Crime Statistics Act (28 U.S.C. 534).